



Naba Lab for ECM Research

Visiting Research Specialist (Project manager) - Naba Lab Department of Physiology and Biophysics at the University of Illinois Chicago

The Naba lab at UIC has recently received a 4-year grant from the NIH to join the Human BioMolecular Atlas Program ([HuBMAP](#)) consortium. Dr. Naba is seeking a talented candidate to fill the role of project manager at the UIC rank of visiting research specialist. The successful candidate will join a dynamic and collaborative team and work in a laboratory at the cutting edge of biomedical research. The successful candidate will assist Dr. Naba in overseeing research and collaboration to ensure the successful completion of the funded program.

More information on Dr. Naba's research can be found at: <https://nabalab.uic.edu/>.

Key Responsibilities

- Assist Dr. Naba with project management including ensuring research progression, ensuring compliance with University's rules and policies and HuBMAP consortium's policies
- Assist Dr. Naba with ordering, maintenance of laboratory inventories, budgeting, and preparation of quarterly and annual progress reports with HuBMAP leadership
- Oversee collaborative efforts with other members of the consortium by organizing meetings and communicating with different partners
- In collaboration with members of the Naba lab, translate research developments into standard operating procedures to ensure the broad diffusion of our research to other members of the consortium and beyond.
- As needed, conduct routine biochemistry and cell biology experiments in support of multiple projects

Minimum Qualifications

- Bachelor's degree in relevant STEM fields
- A minimum of 3 years of research experience
- Prior experience in project management is a plus
- Applicant must be very organized and show enthusiasm for developing new skills and working in a collaborative and dynamic environment
- Excellent interpersonal and communication skills
- Proficiency with Office suite (Word, Excel, PowerPoint) and social media platform

To apply, please submit a cover letter, your CV, and contact information of 1 to 2 references via UIC's job board:

<https://uic.csod.com/ux/ats/careersite/1/home/requisition/3850?c=uic>

The application deadline is **April 30, 2023**. Interviews will take place upon closing of the job posting, and will continue until the position is filled. Competitive compensation will be offered based on experience. Qualifying specialists are eligible for full UIC benefits. Relocation package and a hybrid work option may be available.

The University of Illinois at Chicago is an affirmative action, equal opportunity employer that has a strong institutional commitment to the principle of diversity and is particularly interested in receiving applications from a broad spectrum of people. We are committed to equal employment opportunities regardless of sex, gender identity, sexual orientation, race, color, religion, national origin, disability, protected Veteran status, age, or any other characteristic protected by law.

The University of Illinois at Chicago is an Equal Opportunity, Affirmative Action employer. Minorities, women, veterans and individuals with disabilities are encouraged to apply.

Offers of employment by the University of Illinois may be subject to approval by the University's Board of Trustees and are made contingent upon the candidate's successful completion of any criminal background checks and other pre-employment assessments that may be required for the position being offered. Additional information regarding such pre-employment checks and assessments may be provided as applicable during the hiring process. The University of Illinois System requires candidates selected for hire to disclose any documented finding of sexual misconduct or sexual harassment and to authorize inquiries to current and former employers regarding findings of sexual misconduct or sexual harassment. For more information, visit <https://www.hr.uillinois.edu/cms/One.aspx?portalId=4292&pageId=1411899>.