**Library Summer Internship – Scholarly Communication  
June 10th – August 7th**

**Department**: Scholarly Communication

**Summary**: The University Library seeks an enthusiastic intern to join the Scholarly Communications department. This position will learn about library services and work with faculty in a professional, collaborative and supportive environment. The intern will work on projects that support institutional repository best practices and academic publishing.

The purpose of this internship program is to increase diversity in the library profession. We welcome individuals from diverse backgrounds to join our team.

**Learning Outcomes:**

* Participate in the academic library’s role in capturing institutional scholarship and publishing
* Understand the impact the scholarly publishing world has on access to information
* Learn about new ways to disseminate scholarship in digital form
* Learn about the various functions of an academic library

Under the supervision of the Scholarly Communication Librarian, the intern will work on the following projects:

1. Email UIC authors to request post-prints to publication to upload in INDIGO (UIC’s Institutional repository. Upload post-prints to INDIGO.
2. Convert Word version of journal articles to XML for online publication.
3. Assist with Profile tools implementation through data entry
4. Regression testing on updated or new Scholarly Communication products.
5. Participate in planning and execution of digital scholarship lab.
6. Engage in activities related to digital publishing.

While the primary focus of this internship is in scholarly communication, there will also be opportunities to work on projects in other departments within the Library.

**Qualifications:**

* Student must be reliable and adhere to time and attendance.
* Student must have good written and verbal communication skills, excellent typing skills and must be able to perform a variety of tasks with thoroughness and attention to detail.

**Enrollment Requirements:**

Student must complete the application process for LAS 289 prior to approval and registration. Visit the Internship Program page below for more information and to complete the application form: <https://career.las.uic.edu/internship-program/earning-academic-credit/>.

**Salary:** $10.20 per hour

**To apply, visit UICcareers.com and search JOB ID: 99397**

If you have any questions, please contact Jessie Duran at [jessie1@uic.edu](mailto:jessie1@uic.edu) or 312-996-8308.