UIUC Back to Campus Checklist

	Complete Return *Full-time in person workdays*	Hybrid Return *Partial remote days*
Equipment Setup & Checkout	**On-campus desktop** • Prepare for a couple of hours of updates for returning to campus • Transfer any important files from your personal or loaned device **University issued laptop** • Do you need a repair? • Need a docking station? • Can your laptop connect to a monitor? **Checked out University devices/equipment** • Still, need the checkout? Checkout will be extended through Fall 2021 • Don't need it anymore? Return devices to the IT checkout room or location that you got the device from	**On-campus desktop** • Return a checked-out laptop to the IT room or department. (Or arrange for a longer checkout if still using for remote work) • To request a new device for other equipment for home use, send in a request to support@education.illinois.edu (headphones, webcam, cables) **Keep a monitor at home in your office** • Keep the docking station at work, and use an HDMI or VGA cord to connect a laptop to a monitor at home **University-issued or personal laptop/device** • Continue following the Remote Work Guidelines and check the Keep Working site.
Authentication	Ensure that you can authenticate on-campus with DUO, and that your secondary verification is the device you'd like it to be.	Ensure that you can authenticate off-campus with DUO, and that your secondary verification is the device you'd like it to be.
Connectivity	University devices automatically connect to IllinoisNet, if you're having issues visit our network website or help page. If you're still having issues submit a ticket at support@education.illinois.edu	Connect to IllinoisNet on campus and at home use CISCO AnyConnect VPN available on our WebStore. This is required to access some UIUC resources from home.
Data Security	Connect to IllinoisNet on campus and at home use CISCO AnyConnect VPN available on our WebStore, Use UIUC's Box for safe file storage and transfer.	Connect to IllinoisNet on campus and at home use CISCO AnyConnect VPN available on our WebStore, Use UIUC's Box for safe file storage and transfer. Go to our backup and storage page for more info.
Meetings	The University will continue to do meetings through both Zoom and Microsoft Teams. Make sure that you have all the proper equipment to use these. (webcam, headphones, etc.)	Make sure that your technology and internet are in place to attend meetings whether on or off-campus.
Have a Handset?	Remember to sign in when you return to campus and/or ask for assistance.	To get any additional tech help, please email support@education.illinois.edu