

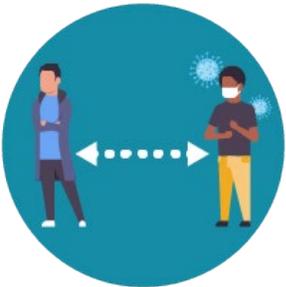
Keep yourself and others safe from COVID-19 when returning to work

Clean your hands often



- **Wash your hands** often with soap and water for at least 20 seconds especially after you have been in a public place, after blowing your nose, coughing, or sneezing, and after using others' or shared equipment.
- If soap and water are not readily available, **use a hand sanitizer that contains at least 60% alcohol.**
- **Avoid touching your eyes, nose, and mouth** with unwashed hands.

Avoid close contact



- Put **distance (at least 6 feet)** between yourself and other people.
- Wear **cloth face coverings** (if appropriate) when social distancing is difficult to maintain.
- Avoid using other employees' phones, desks, offices, or other **work tools and equipment**, when possible. **Clean and disinfect** between employees if sharing occurs.
- Remember that some **people without symptoms** may be able to spread virus.

If you are at increased risk for severe illness...



- Contact management to **request special accommodations** that will allow you to perform your job duties.

Protect yourself and others from COVID-19 by taking everyday preventive actions.

