

Job Title: Environmental Manager

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At the State of Indiana, we don't just talk about diversity and inclusion – Our goal is to create a welcoming, accessible, and equitable workplace, with a workforce that is representative of the State of Indiana population. We are proud to be an equal opportunity employer.

About the Indiana Department of Environmental Management (IDEM):

The Indiana Department of Environmental Management's (IDEM) mission is to implement federal and state regulations to protect human health and the environment while allowing the environmentally sound operations of industrial, agricultural, commercial, and governmental activities vital to a prosperous economy.

Salary Information:

This position starts at a base salary of \$38,688.

About the Job:

As an Environmental Manager, you will be responsible for environmental analysis, as well as control or enforcement activities under direct or close supervision. You will perform assignments in one or more of the following areas: permit development and review; environmental inspections and/or enforcement activities; scientific studies; surveys and/or scientific analyses; assistance for grants and technical guidance to regulated facilities; government officials, and the public. You will act as a liaison to the program's constituents (including various industries and environmental consulting firms), and coordinate with interested federal, state, and local agencies.

A Day in the Life:

The essential functions of this role are as follows:

- You will participate in all activities associated with the collection, identification, and data analysis of macroinvertebrate samples collected for the assessment of aquatic life use, required by Section 305(b) of the Clean Water Act and used by various Office of Water Quality programs. You will be a specialist in the Macroinvertebrate Community Program by leading a crew in the field and serving as Chemical Hygiene Officer for the Macroinvertebrate Lab and Storage Rooms. This position performs field, laboratory, and office duties described in IDEM's Surface Water Quality Monitoring Strategy and participates in all macroinvertebrate community program activities.
- As the Macroinvertebrate Community Program Specialist, you will assist with field reconnaissance, conduct inventory, order macroinvertebrate sampling supplies, serve as field crew leader for sampling (duties include scheduling trips, completing chain of custody forms, and laboratory identifications), assist with entry and quality control of data, review data for water quality violations, and help produce aquatic life use assessments to update the Integrated Report submitted to the U.S. Environmental Protection Agency.
- As Chemical Hygiene Officer for the Macroinvertebrate Lab and Storage Rooms, you will perform monthly safety inspections, coordinate disposal of hazardous chemical waste and annual maintenance/inspection of ventilation system, conduct annual safety training on macroinvertebrate lab equipment/supplies and procedures, help with annual inspection/inventory of spill kits, Personal Protective Equipment (PPE), and first aid kit supplies (ordering as necessary), maintain/update Material Safety Data Sheets (SDS's), attend Safety Committee Meetings, and respond to emergency spills/leaks in lab and storage rooms as necessary.
- Serve as a resource person for IDEM staff and the public as an environmental scientist and water quality specialist generally familiar with other IDEM programs as well as a specialist in macroinvertebrate community sampling and analysis. You will also assist with other sampling projects as time allows.

The job description is not designed to cover or contain a comprehensive listing of activities, duties, or responsibilities that are required of the employee, and some duties listed may vary based on your assigned role. Some duties listed may not fall under the full scope of this position. Reasonable accommodations may be made to enable individuals with disabilities to interview and to perform the essential functions of this role.

What You'll Need for Success:

- Bachelor's degree in Engineering, Environmental Science, Environmental Policy, Chemistry, Biology, Geology, or a related field.
- At least two (2) years of experience in an environmental or environmental public health field.
- Broad knowledge of theories, environmental protection principles and practices, specialty area, and program area.
- Thorough knowledge of chemistry, biology, hydrology, mathematics, engineering, and other environmental sciences as they relate to program area.
- Thorough knowledge of soil, water, air sampling, laboratory analysis and interpretation as it relates to program area.
- Ability to conduct surveys, inspections and investigations of facilities and sites, review projects/situations, read plans, interpret findings, and make recommendations.
- Ability to prepare documents for administrative and regulatory action.
- Excellent research and writing skills for preparing accurate, precise, clear, and thorough reports.
- Ability to effectively interact and orally communicate with parties with diverse levels of environmental expertise particularly for purposes of meetings, hearings, and negotiating critically sensitive issues.
- Ability to interpret and apply legal terminology and practices, and the ability to apply these in a variety of conditions and situations.

Supervisory Responsibilities/Direct Reports:

This role does not provide direct supervision to direct reports.

Benefits of Employment with the State of Indiana:

The State of Indiana offers a comprehensive benefit package for full-time employees which includes:

- Three (3) medical plan options (including RX coverage) and vision/dental coverages
- Wellness program (offers premiums discount for the medical plan)
- Health savings account (includes bi-weekly state contribution)
- Deferred compensation account (similar to 401k plan) with employer match
- Two (2) fully-funded pension plan options
- Group life insurance
- Employee assistance program that allows for covered behavioral health visits
- Paid vacation, personal and sick time off
- Competitive leave policies covering a variety of employee needs
- 12 company paid holidays, 14 on election years
- Qualified employer for the Public Service Loan Forgiveness Program
- New Parent Leave
- Free Parking
- Free LinkedIn Learning

Equal Employment Opportunity:

The State of Indiana is an Equal Opportunity Employer.