

Job ID: 58528 - Wildlife Wetlands Specialist - NR Spec WL

Location: Fergus Falls;Windom;Glenwood

Full/Part Time: Full-Time

Regular/Temporary: Unlimited

Job Class: Natural Resources Specialist Wildlife

Working Title: Wildlife Wetlands Specialist

- **Who May Apply:** Open to all qualified job seekers
- **Date Posted:** 08/26/2022
- **Closing Date:** 09/15/2022
- **Hiring Agency/Seniority Unit:** Department of Natural Resources
- **Division/Unit:** Fish and Wildlife / Wetlands Program
- **Work Shift/Work Hours:** Day Shift; 8:00 am - 4:30 pm
- **Days of Work:** Monday - Friday
- **Travel Required:** Yes
- **Salary Range:** \$22.15 - \$32.13/hourly; \$46,249 - \$67,087/annually
- **Classified Status:** Classified
- **Bargaining Unit/Union:** 214 - MN Assoc of Professional Empl/MAPE
- **Work Location:** Glenwood, MN, Fergus Falls, MN, or Windom, MN
- **Employment Condition:** Unlimited, Full-Time
- **FLSA Status:** Exempt
- [Connect 700 Program Eligible: Yes](#)

Job Summary

The Department of Natural Resources (DNR) provides outdoor recreation activities and manages Minnesota's natural resources to create economic opportunity and a sustainable quality of life. We are driven to find talented, innovative employees to help us carry out this mission.

The DNR is currently seeking multiple Wildlife Wetlands Specialists. This posting is for three positions, one in each of the following locations: Fergus Falls, Glenwood, and Windom.

These positions exist to improve wetland wildlife populations through habitat management on wetlands in Minnesota. The evaluation of wildlife habitat, identification of problems, development of wetland management strategies, and involvement of appropriate publics to improve habitat management requires leadership, guidance, and coordination within the department and with other agencies.

Job ID: 58528 - Wildlife Wetlands Specialist - NR Spec WL

Responsibilities include:

1. Support the implementation of wetland management program strategies and policies to achieve related wetland habitat and wetland wildlife population objectives identified in the 2006 Minnesota Duck Recovery Plan, the 2019 Minnesota Duck Plan, and the Minnesota Prairie Conservation Plan.
2. Provide the support to Section of Wildlife and other field personnel to accomplish wetland management objectives for wildlife. Specific objectives are to improve wetland habitat through management or protection on wetlands associated with public land.
3. Maintain, implement management, and engage agency partnerships on wetlands with DNR management authority in Minnesota to maintain and enhance wildlife habitat by meeting identified management goals and objectives.
4. Provide accurate, courteous, and timely information to both internal and external customers and regular communications to wildlife and fisheries professionals, other stakeholders and the public on wetland ecology, management, water quality, and important habitat aspects. Good customer service and diligent communication efforts will improve general knowledge and acceptance of management techniques that otherwise can be controversial.
5. Assist in the completion of necessary administrative and leadwork functions so that statewide habitat management objectives for wildlife can be achieved.

Minimum Qualifications

See transcript requirements below AND instructions for submitting transcripts in the "How to Apply" section of this posting.

- Bachelor's degree in Wildlife or equivalent field with wildlife emphasis.

- Transcript Evaluation:
 - A review of your transcript per the following coursework requirements:
 - A minimum of three (3) courses directly related to wildlife management/biology;
 - One (1) course in each: chemistry or physics; statistics; communication; and ecology;
 - At least four (4) additional wildlife or ecology, or related courses, such as animal or plant taxonomy, comparative anatomy or physiology, soils or geology, mammalogy, ornithology, parasitology, etc.
- Technical knowledge of wetland wildlife including species identification including aquatic plants and waterfowl and wetland birds, habitat relationships, food habits, animal behavior, parasites and disease, life histories, and reproductive potential.
- Technical knowledge of wetland habitat management techniques including the ability to read and understand construction plans and navigate permitting processes for wetland projects.
- Ability to read and understand scientific literature pertinent to wetland ecology and management and apply such knowledge to the management of wetlands in Minnesota.
- Ability to use Geographic Information Systems (GIS) sufficient to assess projects, record information, and compile reports.
- Strong communication skills and abilities in all formats, with excellent capabilities to both develop and deliver quality communications orally as well as in writing with an emphasis on interpreting and translating scientific and technical information to a wide variety of DNR staff and stakeholders.
- Knowledge to identify aquatic plants.
- Knowledge of census/survey techniques and their limitations.
- Knowledge of and/or experience with hunting and trapping traditions, methods, and regulations.

Preferred Qualifications

- Master's degree in Wildlife or equivalent field with special emphasis on wetland ecology and management.
- Experience in citizen participation, conflict resolution, and negotiation techniques.
- Experience in maintaining and operating motorized boats and trailering boats.
- Ability to fly in small aircraft at low altitudes as an observer in aerial surveys.
- Knowledge of the organization and operation of the Department of Natural Resources, the Department's budget process, procedures, and programs of other state and federal agencies, and the laws and regulations pertaining to wildlife, lakes, and wetlands.
- A working knowledge of other disciplines such as fisheries, forestry, engineering, soil conservation, and hydrology to guide the development of partnerships and projects.

Physical Requirements

Occasionally lifting articles such as 50-pounds bags of seed maximum and frequently lifting and/or carrying objects such as heavy tools and file boxes. This job may require walking or standing to a significant degree on rough terrain or may involve sitting most of the time with pushing and pulling of arm and/or leg controls.

Additional Requirements

This position requires an unrestricted Class D Driver's License with a clear driving record.

It is policy of the Department of Natural Resources that all candidates submit to a background check prior to employment. All job offers are contingent upon passing the following components:

1. Employment Reference Check
2. SEMA4 Records Check

3. Criminal History Check
4. Conflict of Interest Review
5. Education/license verification

Why Work For Us

Our goal as an employer is to actively recruit, welcome, and support a workforce, which is diverse and inclusive of people who are underrepresented in the development of State of Minnesota policies, programs, and practices, so that we can support the success and growth of all people.

We are proud to operate within a Culture of Respect that provides a healthy, safe, and productive work environment for all employees. This means that our employees are respectful to one another and to our customers. We believe that promoting a Culture of Respect allows our employees to do their best work in support of the agency's mission.

GREAT BENEFITS PACKAGE! The State of Minnesota offers a comprehensive benefits package including low cost medical and dental insurance, employer paid life insurance, short and long term disability, pre-tax flexible spending accounts, retirement plan, tax-deferred compensation, generous vacation and sick leave, and paid holidays each year.

Our differences make us stronger and leveraging them helps us create a workforce where everyone can thrive. The State of Minnesota is an equal opportunity employer. We are committed to embedding diversity, equity, inclusion, and accessibility at our workplace. We do this by developing strong leaders and advocates, increasing cultural competence and understanding among all employees, and removing institutional barriers and attitudes that prevent employees from advancing as far as their talents will take them. We prohibit discrimination and harassment of any kind based on race, color, creed, religion, national origin, sex (including pregnancy, childbirth and related medical conditions), marital status, familial status, receipt of public assistance, membership or activity in a local human rights commission, disability, genetic information, sexual orientation, gender expression, gender identity, or age.

How to Apply

If you are not currently in the NR Specialist Wildlife classification series:

Job ID: 58528 - Wildlife Wetlands Specialist - NR Spec WL

- In addition to submitting your resume, please submit your transcript(s) that demonstrate satisfactory completion of the education requirements listed in the posting. Unofficial copies of transcripts are acceptable.
- Submit your transcript(s) by email to John Maile at john.maile@state.mn.us. **Failure to submit your transcript(s) by the close of the posting may affect your consideration for the position.**

Select "Apply for Job" at the top of this page. If you have questions about applying for jobs, contact the job information line at [651-259-3637](tel:651-259-3637).

For additional information about the application process, go to <http://www.mn.gov/careers>.

Contact

If you have questions about the position, contact John Maile at john.maile@state.mn.us or [320-634-7344](tel:320-634-7344).

If you are a Connect 700 applicant, please submit your certificate to Chelsie Fisher at chelsie.fisher@state.mn.us by the job posting close date.

AN EQUAL OPPORTUNITY EMPLOYER

The State of Minnesota is an equal opportunity, affirmative action, and veteran-friendly employer. We are committed to providing culturally responsive services to all Minnesotans. The State of Minnesota recognizes that a diverse workforce is essential and strongly encourages qualified women, minorities, individuals with disabilities, and veterans to apply.

We will make reasonable accommodations to all qualified applicants with disabilities. If you are an individual with a disability who needs assistance or cannot access the online job application system, please contact the job information line at [651-259-3637](tel:651-259-3637) or email careers@state.mn.us. Please indicate what assistance you need.