

# Blackboard Tips:

## Add Name Pronunciation to Your Profile

Blackboard (<https://uic.blackboard.com>) is the learning management system (LMS) used to connect students and faculty to course resources, activities, and information. Your Blackboard profile provides a space for customizing the personal image and information you share with classmates and instructors through Blackboard.

### Purpose and Applications

- Add the phonetic spelling of your name so your peers and instructors can get a reminder of your name pronunciation at a glance.
- Record yourself stating your name so instructors and group members can listen to your name and practice stating it correctly before you meet together.
- Hearing your name used properly helps to reinforce feelings of belonging and ensures that you can be heard and recognized in a way that is comfortable to you.

### Add Your Name Pronunciation to Your Profile

- Login to Blackboard at <https://uic.blackboard.com>.
- Click your name in the left menu to enter your profile.

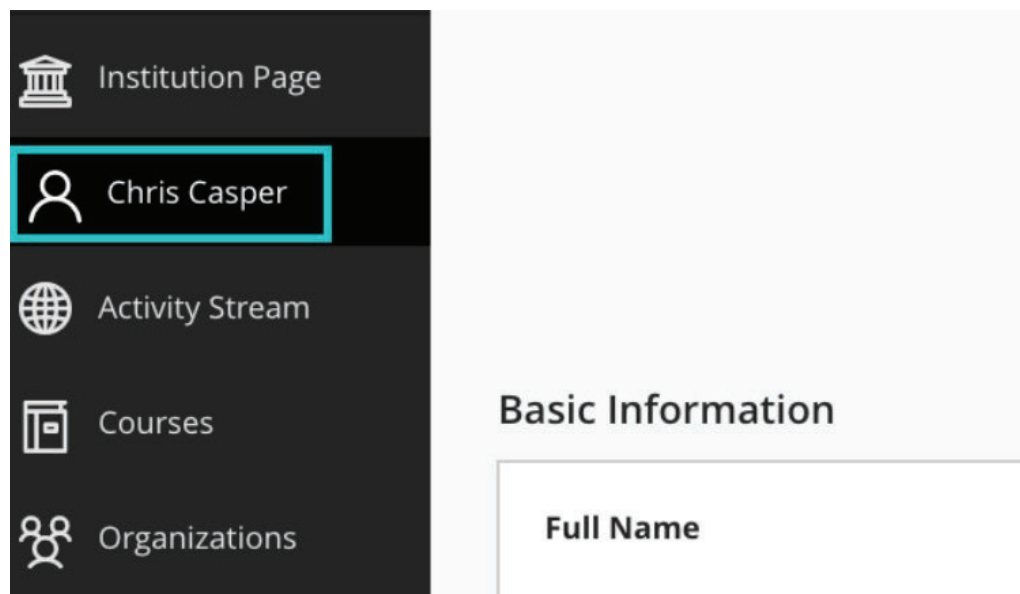


Figure 1 Blackboard Profile Page

- Click the Add Pronunciation link or the pencil icon to the right of the Add Pronunciation block.

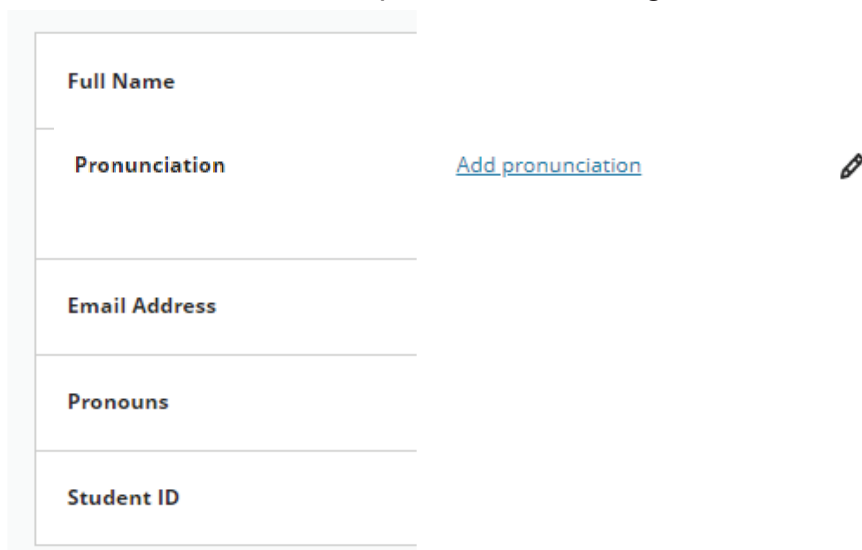


Figure 2 Profile Page Details

- Enter your pronunciation guide (“sounds like”) or phonetic spelling in the box and click Record Name Pronunciation to record yourself speaking your own name.

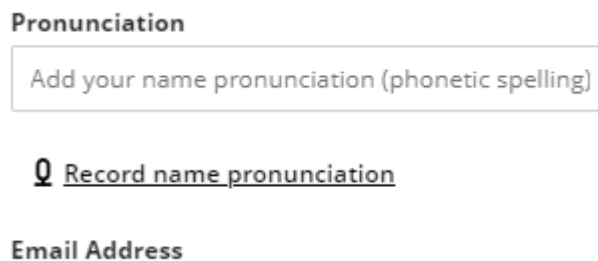


Figure 3 Pronunciation Options Detail

- Once you like the recording of your name, click Done at the bottom of the screen. You will see a “Card Preview” showing the information that will appear with your name and pronunciation guide.

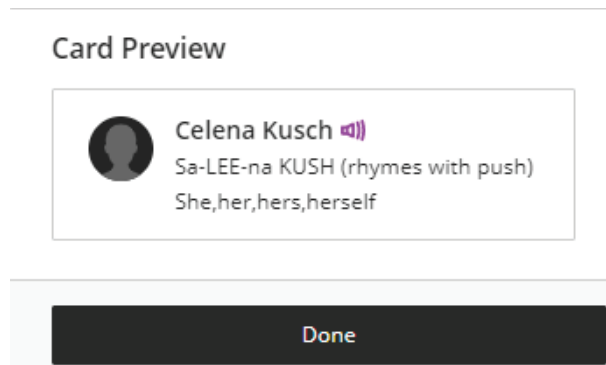


Figure 4 Card Profile and Done Button

## Quick Tips

- Find out more details about options for customizing your profile, including adding a profile photo and setting notification options through [Blackboard Help](#).
- Find more [Online Student Resources](#).